

To: All Members of the Council

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Calls may be recorded for training or monitoring

Date: 3 December 2021

Dear Councillor

COUNCIL MEETING - TUESDAY, 14 DECEMBER 2021

A MEETING of the WAVERLEY BOROUGH COUNCIL will be held in the CAUDLE HALL, WILFRID NOYCE COMMUNITY CENTRE, CROWN COURT CAR PARK, GODALMING, GU7 1DY on **TUESDAY, 14 DECEMBER 2021** at **7.00 pm** and you are hereby summoned to attend this meeting.

The Agenda for the Meeting is set out below.

Yours sincerely

ROBIN TAYLOR

Head of Policy and Governance

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AGENDA

1. MINUTES (Pages 9 - 26)

To confirm the Minutes of the Council meeting held on 19 October and the Special Council meeting held on 1 November 2021 (herewith).

2. APOLOGIES FOR ABSENCE

The Mayor to report apologies for absence.

3. DECLARATIONS OF INTEREST

To receive from Members, declarations of interest in relation to any items included on the agenda for this meeting in accordance with the Waverley Code of Local Government Conduct.

4. MAYOR'S ANNOUNCEMENTS

5. LEADER'S ANNOUNCEMENTS

6. QUESTIONS FROM MEMBERS OF THE PUBLIC

To respond to questions from members of the public, received in accordance with Procedure Rule 10.

The deadline for receipt of questions is 5pm on Tuesday 7 December 2021.

Question from Mr Daniel Kuszel:

“The Council's discussion of a new leisure centre at Cranleigh is welcome, although £20 million is almost 4 times the price of the leisure centre built in Godalming only 9 years ago. Why is the proposed price so expensive? Additionally, it has been known by the authority since 2018 that Godalming Leisure Centre has vastly outperformed its estimated revenue, with the facility significantly oversubscribed. Additional facilities are needed for the centre. If Cranleigh is to benefit from a new leisure centre at a cost of £20 million, Haslemere enjoying the benefit of 2 leisure centres, why is no money available to expand Godalming Leisure Centre, a town twice the size of Haslemere that has already exceeded its allocation of new housing under the Council's Local Plan 11 years ahead of schedule?”

7. QUESTIONS FROM MEMBERS OF THE COUNCIL

To respond to any questions received from Members of the Council in accordance with Procedure Rule 11.2.

The deadline for receipt of questions is 5pm on Tuesday 7 December 2021.

8. MOTIONS

To receive any motions submitted in accordance with Procedure Rule 12.1.

The deadline for receipt of motions was 5pm on Thursday 2 December 2021.

No motions have been received.

9. MINUTES OF THE EXECUTIVE (Pages 27 - 42)

To receive the Minutes of the Executive meetings held on 2 and 30 November and the Special Meetings held on 9 November and 14 December 2021, and to consider the recommendations set out within.

There are four Part I matters for Council consideration, set out in the following agenda items.

- 9.1 EXE 57/21 LGBCE Boundary Review Warding Pattern Submission
- 9.2 EXE 58/21 Community Governance Review Of Towns and Parishes in the Waverley Borough Council area
- 9.3 EXE 59/21 Cranleigh Leisure Centre Investment
- 9.4 EXE 65/21 Waverley Borough Local Plan Part 2 - Site Allocations and Development Management Policies

There shall be no debate on any item contained in Part II of the Minutes but Members may give notice in writing, by email, or by phone, by noon on the day of the meeting of a statement or question, and give details of any question (PR14.14).

9.1 EXE 57/21 Waverley Borough Council's response to the consultation on Warding Patterns (Pages 43 - 78)

This report sets out the Council's proposed consultation response to the draft recommendations of the Local Government Boundary Commission for England (the Commission) on future warding patterns for the borough based on their recommendation that the size of the council be reduced to 50 members with effect from the next Borough elections in May 2021.

The council's proposed consultation response reflects the conclusions of the Boundary Review Member Working Group after taking account of the representations of Waverley councillors regarding the Commission's recommendations.

Recommendation

That the Executive recommends to Full Council that

- i. the Council's formal response to the Local Government Boundary Commission's 'Draft recommendations on the new electoral arrangements for Waverley Borough Council' is approved and submitted to the Commission; and
- ii. the Joint Chief Executive in consultation with the Leader, is delegated to finalise the Council's submission, incorporating points raised in debate at this Council meeting.

9.2 EXE 58/21 Community Governance Review of Towns and Parishes in the Waverley Borough Council area (Pages 79 - 86)

A community governance review looks at the governance arrangements of the

towns and parishes in the area under review, and seeks to ensure that these are reflective of the identities and interests of the community in that area.

The Guidance on Community Governance Reviews (2010) recommends that a principal council should undertake a review of its area every 10-15 years. It is some time since Waverley last carried out a Review of the area as a whole, and requests have been received recently from Farnham and Godalming Town Councils to reduce the size of their respective councils. The publication of the Terms of Reference for the Community Governance Review would provide the opportunity for these and any other such requests to be submitted and considered ahead of the May 2023 Town and Parish elections.

Recommendation

That the Executive recommends to Full Council that the proposed Terms of Reference for a Community Governance Review of all Towns and Parishes in the Waverley Borough Council area be adopted.

9.3 EXE 59/21 Cranleigh Leisure Centre Investment (Pages 87 - 152)

This report provides an update on the Cranleigh Leisure Centre investment project. Focusing on the outcomes of the Options Appraisal conducted in 2019 and the Feasibility Update Report completed in September 2021 (Exempt Annexe 1) allowing for the impact of the pandemic on any potential business case.

Recommendation

It is recommended that the Executive considers the findings of this report and recommends to Council:

1. that a capital budget of £19.95m be allocated to deliver a low carbon new-build Cranleigh Leisure Centre, to a minimum of Passivhaus standard;
2. that officers appoint a project manager and specialist energy consultant as part of the professional technical services team, to be supported by an in-house client team and to approve an associated budget of £250,000;
3. to approve a new-build leisure centre on Village Way car park, subject to planning, (Option 1, to the north of the existing centre) as the preferred location, as set out within Annexe 1 of the report; and
4. to ask officers to report back to members when final costs, design, preferred contractor, and precise funding arrangements are known.

9.4 EXE 65/21 Waverley Borough Local Plan Part 2 - Site Allocations and Development Management Policies (Pages 153 - 422)

On 22nd September 2021 the Council agreed to consult on an Addendum to the Pre-submission version of Local Plan Part 2 (LPP2) (hereafter referred to as

the Addendum). This addendum focussed on main modifications to the Pre-Submission Version of LPP2 that was consulted on in the Winter of 2020/21. The six-week period of consultation for the Addendum ended on 12th November 2021. It resulted in nearly 600 separate comments on the Addendum from 221 individual respondents.

In response to the representations on the Addendum, this report seeks comments and observations from the Overview and Scrutiny Committee on the recommendation to Executive and Council. These recommendations are that the Council should submit the main modifications set out in the Addendum, together with the Pre-submission version of LPP2 November 2020 for its examination. It is also recommended, that in addition to those minor changes to the pre-submission version to LPP2 agreed at its meeting of 22nd September 2021, the Council make further minor modifications to LPP2 on adoption. It is also recommended that it is agreed that the Council requests that the Local Plan Inspector considers two further main modifications to LPP2 at the examination if it is agreed that LPP2 should be submitted for examination.

Recommendation

That the Executive considers the comments and observations of the Overview and Scrutiny Committee and recommends to Council that:

- 1) The Council agrees to submit to the Secretary of State for Levelling Up, Housing & Communities the Pre-submission version of LPP2 November 2020 (**Annexe 1** to this report) for examination as modified by the main modifications set out in the Addendum to the Pre-submission version of LPP2 October 2021 [set out in Annexe 2](#).
- 2) The Council agrees that the schedule of minor modifications to the Pre-submission version of LPP2, set out in **Annexe 5** to this report, be submitted to examination of LPP2 in addition to the minor modifications agreed on 22nd September 2021.
- 3) The Council requests that the Local Plan Inspector appointed to examine LPP2 considers making two further main modifications to LPP2 at the examination as set out in **Annexe 6** to this report.
- 4) The Head of Planning and Economic Development be authorised to formally request that the Local Plan Examination Inspector recommends further main modifications to the Pre-Submission version of LPP2 November 2020 and the Addendum to the Pre-submission version of LPP2 October 2021, if the Inspector considers that they are necessary to make the plan sound and/or legally compliant.
- 5) The Head of Planning and Economic Development be authorised to make any other minor modifications to the Pre-Submission version of LPP2 November 2020 and the Addendum to the Pre-submission version of LPP2 October 2021 with regard to factual updates and corrections before the Plan is submitted for its examination.

10. MINUTES OF THE LICENSING AND REGULATORY COMMITTEE (Pages 423 - 426)

To receive the Minutes of the Licensing & Regulatory Committee meeting held

on 8 November 2021 and to consider the recommendations set out within.

There are two Part I matters for Council consideration, set out in the following agenda items.

10.1 LIC 57/21 Review of Waverley Borough Council's Policy for the Licensing of Sex Establishments- Feedback from Consultation

10.2 LIC 58/21 Review of Waverley Borough Council's Statement of Gambling Policy - Feedback from Consultation

There shall be no debate on any item contained in Part II of the Minutes but Members may give notice in writing, by email, or by phone, by noon on the day of the meeting of a statement or question, and give details of any question (PR14.14).

- 10.1 LIC 57/21 Review of Waverley Borough Council's Policy for the Licensing of Sex Establishments- feedback from Consultation (Pages 427 - 476)

The purpose of this report is to consider the outcome of the consultation on the draft Policy for the Licensing of Sexual Entertainment Venues for Waverley, against which applications for licenses under Schedule 3 of the Local Government (Miscellaneous Provisions) Act 1982, as amended by section 27 of the Policing and Crime Act 2009 and approve the revised Policy for the licensing of Sexual Entertainment Venues to the Council at its meeting on 14 December 2021.

Recommendation

The Council is asked to APPROVE the revised Policy for the Licensing of Sexual Entertainment venues.

- 10.2 LIC 58/21 Review of Waverley Borough Council's Statement of Gambling Policy - Feedback from Consultation (Pages 477 - 510)

The purpose of this report is to consider the outcome of the consultation on the draft revised Statement of Gambling for Waverley under the 2005 Gambling Act (the Act) and approve the revised Statement of Gambling Policy and Principles to the Council at its meeting on 14 December 2021.

Recommendation

The Council is asked to APPROVE the revised Statement of Licensing Policy and Principles.

11. MINUTES OF THE AUDIT COMMITTEE (Pages 511 - 520)

To receive the Minutes of the Audit Committee meeting held on 8 and 29 November 2021, and to consider the recommendations set out within.

There is one Part I matters for Council consideration, set out in the following agenda items.

11.1 AUD 101/21 Audit Tender

There shall be no debate on any item contained in Part II of the Minutes but Members may give notice in writing, by email, or by phone, by noon on the day of the meeting of a statement or question, and give details of any question (PR14.14).

11.1 AUD 101/21 Audit Tender (Pages 521 - 530)

The Audit Committee have been delegated the responsibility to make recommendations to Full Council regarding the appointment of the External Auditor. This report sets out proposals for appointing the external auditor to the Council for the accounts for the five-year period from 2023/24.

Recommendation

That the Audit Committee recommends to Full Council the acceptance of the Public Sector Audit Appointments' invitation to opt into the sector-led option for the appointment of external auditors to principal local government and police bodies for five financial years from 1 April 2023.

12. OVERVIEW AND SCRUTINY BIENNIAL REPORT 2019/20 AND 2020/21 (Pages 531 - 546)

To provide the Council and the Waverley community with an accurate picture of the activities of the Overview and Scrutiny Committees in the municipal years 2019/20 and 2020/21.

Recommendation

To receive a Biennial report, set out at Annexe 1, on the Overview & Scrutiny Committee's work for the period 2019-2021.

13. CONTINUING ABSENCE - COUNCILLOR PETER ISHERWOOD

The Council to approve the extended absence of Councillor Peter Isherwood for a further period of six months due to his ongoing ill health.

14. EXCLUSION OF PRESS AND PUBLIC

If necessary, to consider the following motion, to be moved by the Mayor:

That, pursuant to Procedure Rule 20 and in accordance with Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting during consideration of any matter on this agenda on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during the item(s), there would be disclosure to them of exempt information (as defined by Section 100I of the Act) of the description specified in the appropriate paragraph(s) of the revised Part I of Schedule 12A of the Local Government Act 1972 (to be identified at the meeting).

